

August 29, 2023

Dr. Tim Crawford, Dean, College of Christian Studies  
University of Mary Hardin-Baylor Box 8422  
900 College Street  
Belton, TX 76513

Dr. Crawford,

I am writing this letter to request that I be considered for the position of Dean in the College of Education at the University of Mary Hardin-Baylor. As my curriculum vitae indicates, I began working in education in 1998 and currently serve as Associate Dean in the College of Education, Professor of Education and Director of Master of Education Programs at the University of Mary Hardin-Baylor.

During my professional career, I have been blessed to serve in both public EC-12 and private higher education. I had the opportunity to serve as a P-12 classroom teacher in Texas and Washington State. My move to administration began over 20 years ago and includes the roles of assistant principal, principal, program director, and associate dean. Throughout my tenure as an administrator, my responsibilities have included supervising and evaluating staff members, developing and leading strategic plans, counseling students, overseeing budgets, hiring new personnel, leading professional growth and development opportunities, and creating and growing academic programs.

I am proud to call UMHB home. I believe God has led me to UMHB to glorify Him as I prepare students for leadership, service and faith-informed discernment in a global society. As an alumnus and employee of UMHB, I have a love for this university and a vested interest in seeing our programs grow and improve. I understand our strengths as well as areas of opportunity. Most importantly, I simply do not believe you will find another applicant more passionate about our college or one who possesses a greater love for the university and our community. I believe by keeping our focus on God, we will become the university of choice for Christian higher education in the Southwest.

It would be an honor to serve as Dean in the College of Education at the University of Mary Hardin-Baylor. As a leader with a strong work ethic in pursuit of God's plan, I am confident I will meet and exceed your expectations. Thank you for your consideration of my application.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig Hammonds". The signature is fluid and cursive, with the first name "Craig" being more prominent and the last name "Hammonds" following in a similar style.

Craig Hammonds, Ed.D.