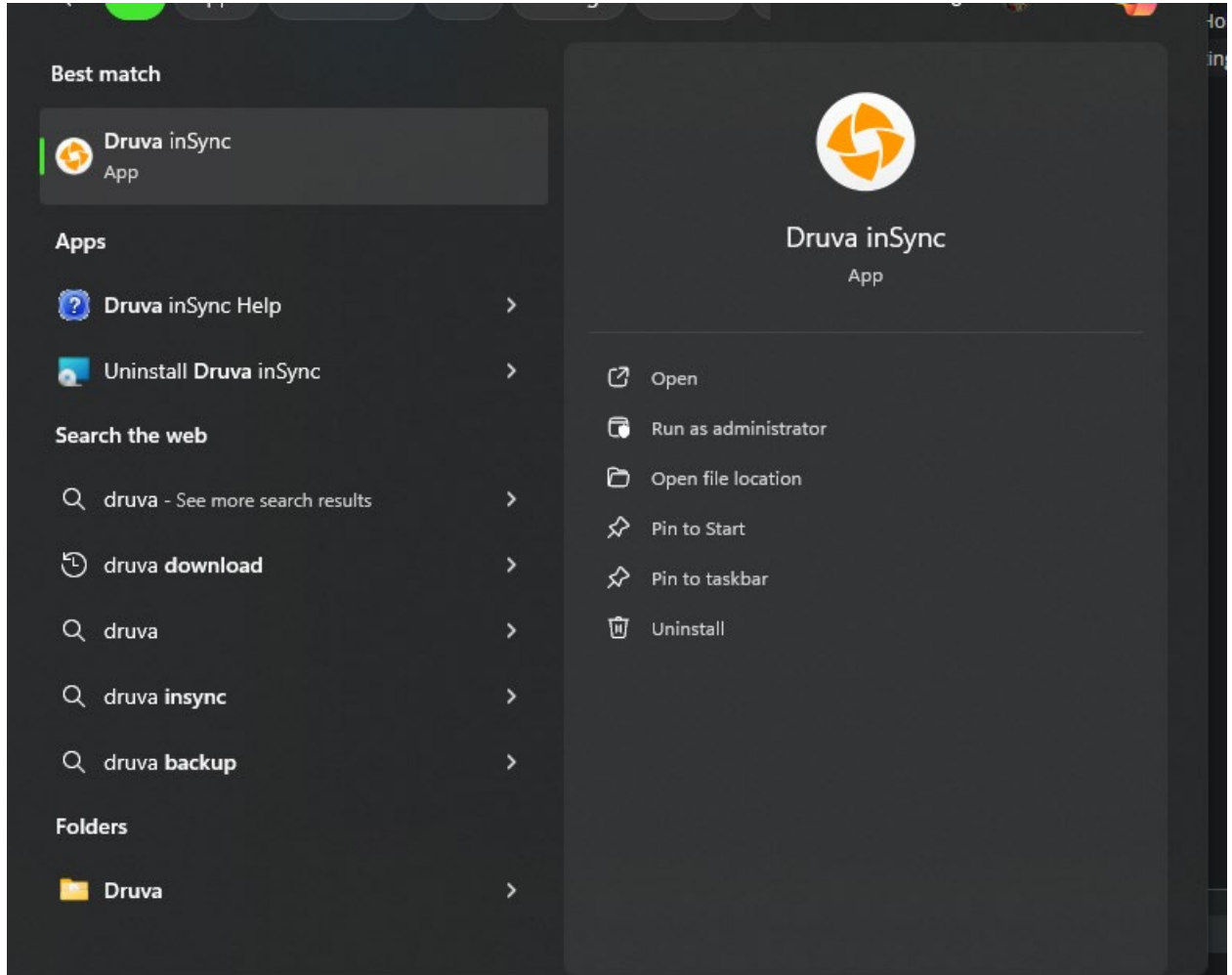
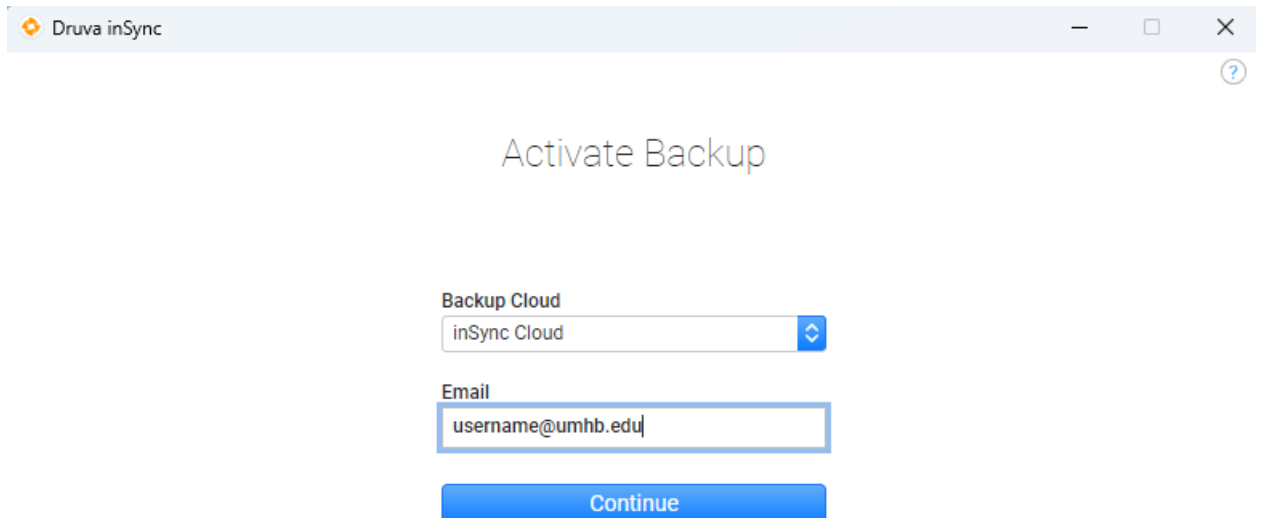


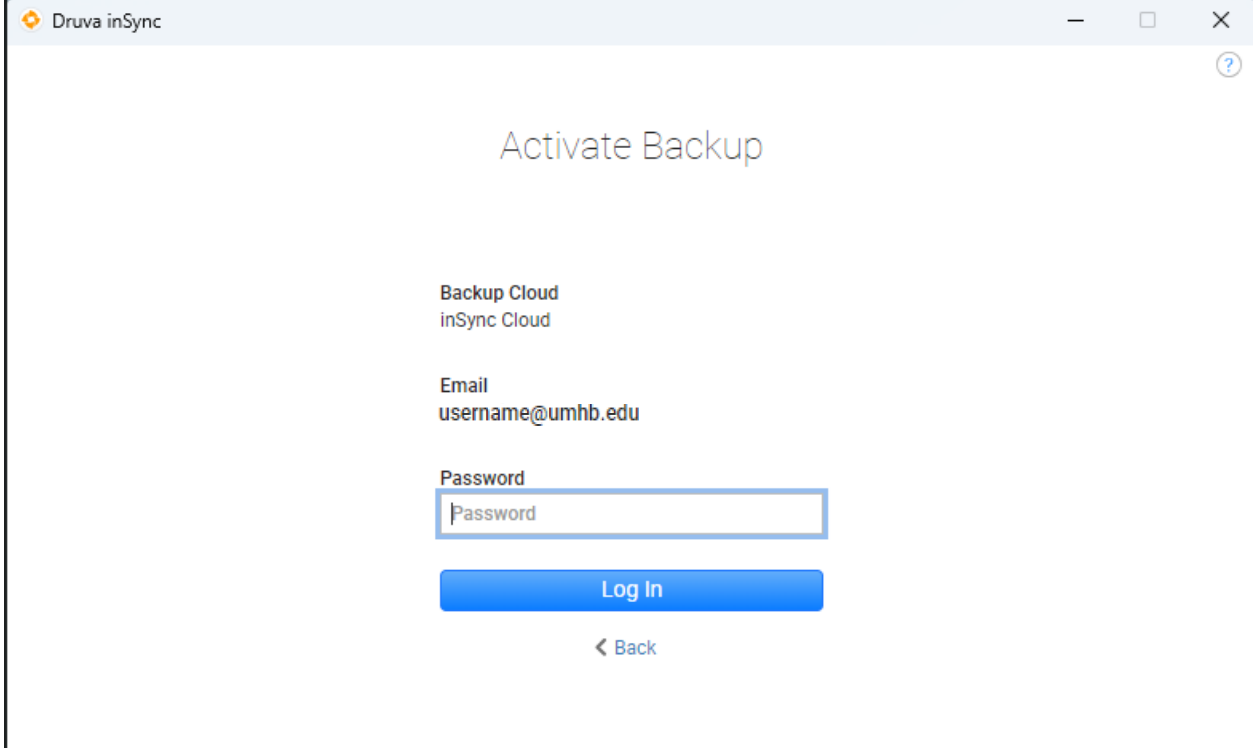
## Druva Sync Instructions

### 1. Open Druva



### 2. Ensure the Back Up Cloud drop down box is selected to inSync Cloud. Log in using your full UMHB email, and the password you use to log into the computer.





3. Next Click the “back up” button on the page. This may take several hours depending on how many files are being backed up. During this time, you can work on your computer as normal while it runs in the background. Once completed you will be meet with a screen saying back up is complete.

