

Faculty Development Grant

(Revised February 2022)

Purpose:

- To support faculty in pursuing scholarship endeavors, especially endeavors that directly improve teaching and student learning. This funding is for full-time faculty members seeking to improve themselves in ways that are not covered by or exceed existing funding sources, such as department budgets, annual professional development monies, or other university research awards.
- Preference is given to proposals directly related to improving pedagogy and student learning (e.g. student engagement, student learning, teaching strategies).
- Other scholarly projects not directly related to teaching or student learning will be considered, such as original and applied research; creation of new works, products, or integration of Christian faith and academic discipline.

Instructions: Submit the attached cover sheet along with a 1-2 page proposal addressing the following criteria:

- **Purpose:** Provide the purpose of the project and explain how it fits into one of the following faculty development categories: pedagogy or student learning; original or applied research; creation of new works, products, or integration of Christian faith and academic discipline.
- **Project Description:** Provide a detailed explanation of the project, as well as evidence that supports the work. Include budget details.
- **Justification:** Provide an explanation of the proposal's relationship to the applicant's professional interests. Include information about how the project will benefit the applicant's professional interests and the learning community.
- **Outcomes:** Provide the outcomes of the professional development project and
- **Timeline:** Include timeline for completion (provide a timetable, including deadlines, for the project).

Procedure:

- Faculty submit the proposal to the Dean or their designee for approval. Then submit to the Chair of the Faculty Growth & Recognition Committee by March 31.
- The Faculty Growth & Recognition Committee will make recommendations to Deans' Council by April 15.
- Deans' Council will make recommendations to the provost by April 30.
- Provost sends notifications to applicants by May 10.

Eligibility for the Grants:

- Faculty applicants shall hold full-time appointments at the University of Mary Hardin-Baylor at the rank of Assistant Professor, or higher. Full-time appointments who are not at the rank of Assistant Professor or higher may be considered in special circumstances.
- Faculty members may not receive more than one Development Grant in any three-year period, although proposals from faculty who have received than one within three years prior to the application may be considered if enough funds are available.
- Grants ARE NOT to be used for the completion of graduate degrees.
- Recipients agree to present a formal report to the Provost within one calendar year of receipt of the Grant.

Faculty Development Grant Proposal Cover Sheet

Name _____ Department _____

College _____ Rank _____

Project/Activity _____

Eligibility: Have you received this grant in the last three (3) years? ____ Yes ____ No

Which category below best represents the nature of this project?

- _____ project directly related to pedagogy or student learning
- _____ original or applied research
- _____ creation of new works, products, or inventions
- _____ integration of Christian faith and academic discipline

Will this project include students in any way? ____ Yes ____ No

Will this project necessitate review by the Human/Animal Subjects Committee? __ Yes __ No

Budget Requested \$ _____ Travel
 \$ _____ Equipment
 \$ _____ Materials and Supplies
 \$ _____ Books, Software, Etc.
 \$ _____ Other, describe _____
 \$ _____ Total Request

I am seeking additional funding ____ Yes ____ No

If "yes", describe _____

Faculty Applicant

Date

Dean or their Designee

Date

For Professional Growth & Recognition Committee Use Only

Recommended _____ Denied _____ Amount \$ _____

Committee Chair

Date

For Deans' Council Use Only

Recommended _____ Denied _____ Amount \$ _____

Deans' Council

Date

For Provost Use Only

Recommended _____ Denied _____ Amount \$ _____

Provost

Date