

*Submit resume with initial application.*

We want to get to know you and what brought you to this point in your journey. At a **minimum**, please include the following in your resume:

- Your **name and contact** information
- Your **education to date**
  - Be sure to include any degrees earned
  - Include any honors or awards received
  - Include GPA
- Your **employment from the last 5 years to present**
  - Include a brief description of job duties
- **Volunteer and Leadership** experiences
  - Include any and all since high school (include approximate dates)
  - Include approximate number of hours
  - Describe your role
- **Other Health or Education-Related** experiences
  - May include internships, assistantships, substantial class projects, caregiving, etc.
  - Does not have to be paid to be relevant
- **Additional Information**
  - If you have anything you would like to add that doesn't fit into these categories but you feel makes you an exceptional candidate for the UMHB OT program, include it in a paragraph at the bottom of your resume.

**NOTE:** Your resume will be scored based on these instructions. Be as thorough as possible. There is **NO** page limit for the resume at UMHB OT. As a component of our holistic admissions process, we hope you will use this opportunity to tell us what makes you a great candidate for our program!

*The entry-level occupational therapy master's degree program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 7501 Wisconsin Avenue, Suite 510E, Bethesda, MD 20814. ACOTE's telephone number c/o AOTA is (301) 652- AOTA and its web address is [www.acoteonline.org](http://www.acoteonline.org). Graduates of the program will be eligible to sit for the national certification examination for the occupational therapist administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be an Occupational Therapist, Registered (OTR). In addition, all states require licensure to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. A felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.*