

Request to use VA Benefits

Name: _____ UMHB ID: _____
 Address: _____ SSN: _____ DOB: _____
 City: _____ State: _____ Zip Code: _____
 Contact Number: _____ Email: _____
 Degree (BA, BS, BSN, MBA, Etc.): _____
 Major: _____ Minor: _____

Check below if applicable to your degree of pursuit:

Teacher Certification: EC-6 ___ 4-8 ___ 8-12 ___ All Level ___
 Pre-PT ___ Pre OT ___ Pre-Dent ___ Pre-Med ___ Pre-PA ___

Educational Entitlement:

___ Chapter 30- Montgomery GiBill®
 ___ Chapter 33- Post 9/11 GiBill® ** STEM Program: _____
 ___ Chapter 31- VR&E
 ___ Chapter 35- Dependents Educational Assistance (DEA) File (VETERAN Name & SSN):

 ___ Chapter 1606- Montgomery GiBill ®- *Select Reserve*
 ___ Tuition Assistance~Active Duty & Reserve ___ HPSP

Student Status (Select One):

Branch of Service:

___ Active Duty (ETS Date: _____)	___ Air Force	___ Navy
___ Veteran	___ Army	___ National Guard
___ Family Member (Spouse)	___ Coast Guard	___ Reserves
___ Family Member (Child)	___ Marines	

Have you ever been certified for VA Educational Benefits at another College/University?
 ___ YES ___ NO If yes, specify college and the last term/year attended (i.e., Temple College,
 /Summer08): _____

Turn Over: Read and Sign

While I am receiving VA Educational Benefits, I agree to:

- Access additional information concerning my VA benefits and any payment issues directly to the Muskogee VA Office by calling 1-888-442-4551 or via the internet at <http://www.gibill.va.gov>
- Remember that I am paid only for courses that are required for completion of my degree plan at UMHB. Exceptions: 1) Department letter of substitution, 2) valid prerequisite for required course, and 3) to “round out” only in my graduating semester.
- Not register in courses for which I have previously received a passing grade.
- If I have prior college, I should not register for any elective courses until an official evaluation has been completed.
- Furnish the Admissions Office with an official copy of transcripts from all colleges and universities previously attended. Note: UMHB cannot evaluate credits that were taken at another school without a transcript from that school. Courses posted on a school’s transcript from a different college will not be evaluated.
- Provide an official transcript to the Registrar’s Office when I take courses at another college or university.
- Notify the VA Certifying Official when I drop or add a class.
- Notify the VA Certifying Official if I change my degree, major or minor.
- Notify the VA Certifying Official if I withdraw from all my classes within a semester.

Student’s Signature: _____ Date: _____

**Return this form to the VA Certifying Official with a copy of your
DD214 (veteran only)
Certificate of Eligibility
Military Education Records:
(Active Duty, Reserve/Guard, and Veteran)
Joint Services Transcript (Army, Coast Guard, Marines, and Navy): jst.doded.mil
School listed as: mary hardin baylor
Air Force: <https://www.airuniversity.af.mil/Barnes/CCAF/Display/Article/803247/>**