

## Summer Research Award Application Cover Sheet

### Purpose

To support faculty in the pursuit of scholarly work. The proposed study or activity must be designed so that appreciable benefits can be derived in the three months available. Such scholarship should fit into one of the following categories devised by Ernest Boyer, *Scholarship Reconsidered: Priorities of the Professoriate* (Princeton, N.J.: Carnegie Foundation for the Advancement of Teaching, 1990).

1. **Discovery:** investigation, research into some question that is yet unknown.

Examples:

- Publishing in peer-reviewed forums
- Producing and/or performing creative work within an established field
- Writing a textbook for your discipline

2. **Integration:** work that seeks to bring new insight, new perspective, or a new on something that is already known. Interdisciplinary efforts are welcomed here. Integration of Christian faith and one's academic discipline (UMHB mission alignment) would also fit.

Examples:

- Preparing a comprehensive literature review
- Writing a textbook for use in multiple disciplines
- Collaborating with colleagues to design and deliver a core course
- Working on a project that involves faith/learning integration

3. **Application:** using the knowledge in one's discipline to solve a problem in one's guild, community, or campus.

Examples:

- Serving industry or government as an external, pro bono consultant
- Assuming a significant leadership role in one's professional guild

4. **Teaching:** Increased mastery of one's discipline and the ability to communicate that knowledge so that students learn.

Examples:

- Advancing learning theory through classroom research
- Developing and testing instructional materials
- Designing and implementing program-level assessments
- Improving mastery of one's ability to teach effectively

### Amount

Recipients of a full award will receive compensation in the amount of \$10,000. It is also possible to receive such an award for one-half of the summer, should that be all that the approved project entails. In that event, the compensation would be \$5,000. The university determines the number of awards to be granted each year. In addition to these awards, faculty who wish to use student research assistants may apply for student stipends up to \$3000.

## **Summer Research Award Application Cover Sheet**

### **Eligibility**

Applicants must be full-time faculty with the rank of Assistant Professor or above. Faculty may receive no more than two awards in a five-year period. Awards may not be used for completion of graduate degrees.

### **Procedure**

Submit application to the Professional Growth & Recognition Committee no later than the first of November. The PG&R committee makes recommendations to Deans' Council by December 1. Deans' Council will recommend to the Provost. Notification will be given no later than January 10. Any of the parties may reject any or all proposals based on quality.

### **Obligations**

1. Recipients of the award agree to complete the project in the summer as stated on the application. They also agree to notify the Provost of any change in the project's goals or timetable.
2. Recipients agree to provide a final report of the project to the Provost by November 1.
3. Recipients agree to present a summary of their work to faculty colleagues at the fall faculty workshop, or some other venue and time arranged by the Provost.
4. Recipients agree to return for a least one year of service to the University or otherwise forfeit the award amount.

**Note:** Applications will be evaluated on whether research agenda is a better fit for either Summer Research or Faculty Development Award. Please consult Faculty Development Award requirements when writing a Summer Research Award proposal.

## Summer Research Award Application Cover Sheet

Name \_\_\_\_\_ Department \_\_\_\_\_

College \_\_\_\_\_ Rank \_\_\_\_\_

Project / Activity \_\_\_\_\_

### Which category below best represents the nature of this project?

\_\_\_\_ Discovery: investigation, research into some question that is yet unknown.

\_\_\_\_ Integration: work that seeks to bring new insight, new perspective, or a new interpretation to something that is already known. Interdisciplinary efforts are welcomed; integration of Christian faith and one's academic discipline also fit.

\_\_\_\_ Application / Professional Alignment: using the knowledge in one's discipline to solve a problem in one's guild, community, or campus.

\_\_\_\_ Teaching: increased mastery of one's discipline and the ability to communicate that knowledge so that students learn.

Will this project include students in any way? \_\_\_\_ Yes \_\_\_\_ No

Is the applicant a full-time faculty member? \_\_\_\_ Yes \_\_\_\_ No

Has the applicant received more than two awards in a five-year period?

\_\_\_\_ Yes \_\_\_\_ No

Will the award be used to complete a graduate degree or write a course?

\_\_\_\_ Yes \_\_\_\_ No

Will this project necessitate review by the Human/Animal Subjects Committee?

\_\_\_\_ Yes \_\_\_\_ No If yes, attach the approval if available; if IRB is required, awarding of funds may be contingent upon approval.

Have you submitted on this topic before? \_\_\_\_ Yes \_\_\_\_ No

If so, when? \_\_\_\_\_

Full Summer \_\_\_\_\_ \$10,000 Half Summer \_\_\_\_\_ \$ 5,000

I am seeking additional funding \_\_\_\_ Yes \_\_\_\_ No

If yes, please be specific \_\_\_\_\_

If additional funds are for student worker(s) to assist with this project, please include in your proposal the hourly rate x # of hours worked each week, start and end date. **If approved, consult with HR prior to making job offer.** Example: one (1) student worker @\$7.25 per hour x 20 hours per week x 5 weeks = \$720.00 total (start June 5, end July 10).

## Summer Research Award Application Cover Sheet

\_\_\_\_\_  
**Faculty Applicant**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Associate Dean**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Dean**

\_\_\_\_\_  
**Date**

Attach a 1–2 page proposal describing the project in detail, its relationship to broader professional interests, how it aligns with the research category chosen above, and the expected outcome and timetable of the project. If you are requesting stipends for students, include an explanation/justification for the amount requested.

Please note: evaluation of applications will utilize the attached rubric. The following Category has been recently added to the rubric:

☐ Fit: project fits description and purpose of Summer Research Award: primarily focused on research, not faculty development. Project does not adequately fit other funding avenues.

# Summer Research Award Application Cover Sheet

### For Professional Growth & Recognition Committee Use Only

          Recommended          Denied                      \$                        Amount

Committee Chair \_\_\_\_\_ Date \_\_\_\_\_

=====

### For Deans' Council Use Only

Recommended	Denied	\$	Amount

Deans' Council	Date
----------------	------

=====

\_\_\_\_\_ Approved      \_\_\_\_\_ Denied      \$ \_\_\_\_\_ Amount

Provost \_\_\_\_\_ Date \_\_\_\_\_

Proposal # \_\_\_\_\_

Recommend: \_\_\_\_\_ Yes \_\_\_\_\_ No

## Evaluation Rubric for Summer Research Award (Revised in 2018)

	Exemplary (3 points)	Adequate (2 points)	Needs Improvement (1 point)	Missing (0 points)	Score	Comments
Purpose	Provides a clear and thorough purpose explaining how the project fits into the identified categories: <i>discovery, integration, application, teaching</i>	Provides a purpose that adequately explains how the project fits into the identified categories: <i>discovery, integration, application, teaching</i>	Provides a purpose that is unclear or undeveloped	Fails to provide clear purpose. No explanation of how the project fits into the categories is provided.		
Research Description & Application	Provides a clear and detailed explanation of the proposed endeavor & strong research-based rationale/support is evident	Provides an adequate explanation of the proposed endeavor with some academic support evident	Provides an unorganized or weak description of the endeavor with minimal support evident	Fails to provide sufficient detail		
Professional Alignment & Application	Presents strong evidence of the proposal's relationship to the applicant's discipline or broader professional interests	Presents adequate evidence of the proposal's relationship to the applicant's discipline or broader professional interests	Presents weak evidence of the proposal's relationship to the applicant's discipline or broader professional interests	Fails to present relationship		
Contribution to the Field	Presents strong evidence that project is ambitious enough to positively affect field or guild.	Presents adequate evidence that project is ambitious enough to positively affect field or guild.	Presents weak evidence that project is ambitious enough to positively affect field or guild.	Fails to Present Evidence		
Fit	Project fits description and purpose of Summer Research Award: primarily focused on research, not faculty development. Project does not adequately fit other funding avenues.	Project mostly fits with purpose of SRA: primarily research-based, with related non-research emphases. Project does not adequately fit other funding avenues.	Project only somewhat fits purpose of SRA; focused on areas not covered in Boyers' categories. Project might be more appropriate for other funding avenues.	Project does not fit purpose of SRA; not focused on Boyers' categories. Project more suitable for other funding avenues.		
Outcomes	States clearly defined outcomes that reflect the purpose of the summer research	States appropriate outcomes that reflect the purpose of the summer research	States weak outcomes that may not relate to the purpose of the summer research	Fails to identify outcomes		
Timetable	Presents well developed and appropriate timeline that identifies specific activities and dates for completion that can be derived in the three months available	Presents adequate timeline that includes deadlines for the project and that can be derived in the three months available.	Presents a minimal, undeveloped timeline that fails to address deadlines for the project	Fails to include timeline		

Total score: \_\_\_\_\_